

This form can be filled out also in English.  
Please use the following guideline to write down your information.  
Make sure to write down all letters clealy. (No cursive letters.)

Notification of Corporation/Branch Establishment									
法人 設立 届 出 書					※都税事務所処理欄				
※処理事項									
※整理番号									
Location of the head office or principal office					Postal code				
Date of submission YY/MM/DD					Tel				
納 税 地					Place of tax payment				
法人 名					Corporate name				
法人 番 号					Corporate number				
Representative's name									
Contact address/phone number					Telephone numbet of representative				
Business year (From) MM/DD (TO) MM/DD									
Business tax (Existence/Non-existence)									
Inhabitant tax (tax (Existence/Non-existence))									
Total number of employees					Number of employees in the city				
Branch・local office・factory,etc.					Location				
Type of establishment					1. Corporation established as a result of an incorporation of a sole proprietorship 2. Corporation established as a result of a merger 3. Corporation established as a result of an incorporation-type company split (Split-off-type Spin-off-type Others) 4. Corporation established as a result of a capital contribution in kind 5. Others				
Qualification category for the type of establishment listed in 2 through 4					Qualified・Others				
Please check the box that applies; The company has a business establishment(s) in multiple municipalities (ward/city/town/village),and the establishment in this municipality is its head office. The company has a business establishment(s) in multiple municipalities (ward/city/town/village),and the establishment in this municipality is a branch office. The company has a business establishment only in this municipality.					Please attach the following documents: 1.A copy of the articles of incorporation,etc. 2.A copy of merger agreement 3.A copy of company split plan 4.Others				
Tax accountant					最初通算事業年度 (適用開始事業年度)				
Line of business					Engaged i profit-making businesses Not engaged in profit-making business				
Non-profit corporation Ordinary corporation					In the case of a public service corporation,etc.				
In the case of a general incorporated association/general incorporated foundation									