MARUNOUCH Satellite Center

Tokyo One-Stop Business Establishment Center

tation via videophone with **TOSBEC** in Akasaka!

The Tokyo One-Stop **Business Establishment** Center (TOSBEC) provides centralized services for procedures needed to establish a company in Tokyo. It is operated jointly by the national government and the Tokyo Metropolitan Government. You can consult with staff knowledgeable in administrative procedures free of charge.





Free consultation for starting a business!

The TOSBEC Marunouchi Satellite Center, in collaboration with the Tokyo Startup Station, provides one-stop support to people seeking to launch a business, ranging from those with just a slight interest in doing so to those wishing to take the necessary procedures. Here, you can consult over videophone with experts stationed at TOSBEC in Akasaka, and also submit application documents. The documents will be delivered to TOSBEC in Akasaka for official acceptance. *Documents submitted at 4 p.m. or later will be officially accepted on the following business day.

Services offered

Consultation over videophone on administrative procedures related to starting up a business and document submission support

Equipped with computers for electronic applications, with on-site support for online applications

Interpreting support for non-Japanese speakers

Consultations and document submissions possible at the Center

- Certification of Articles of Incorporation
- Company Registration
- Tax (National Tax / Metropolitan Tax)
- Immigration

- Employment Insurance
- Labor Insurance
- Health Insurance/Pension Insurance

*Only consultations for Certification of Articles of Incorporation and Immigration

Address

2-1-1 Marunouchi, Chiyoda-ku, Tokyo

Meiji Yasuda Life Insurance Building (TOKYO STARTUP STATION 2F)

Access

5-min. walk from JR Tokyo station Marunouchi South Exit

Consultation hours

Weekdays 9:30 a.m, to 5:30 p.m.

(closed 12pm - 1pm)

closed: National holidays and Year-end &

or consultation

New year's holidays (December 29 - January 3)

WEB

Call to registration desk:03-6259-1882 Send a reservation form http://www.seisakukikaku.metro.tokyo.jp/onestop/english/top/

Meiji Yasuda Life Building TOKIA INTERNATIONAL FORUM IMPERIAL THEATRE

About the Tokyo Startup Station



The Tokyo Startup Station is a facility where the Tokyo Metropolitan Government provides comprehensive support to those seeking to start a business. At the Startup Hub Tokyo on the first floor, there is a lounge space where anyone interested in launching a business can feel free to drop by. A concierge is always present here to provide consultation for launching a business and to introduce support programs. Also, events related to starting a business are held almost every day



On the second floor, the Business Establishment One-Stop Support Floor provides one-stop support for the entire process from giving concrete shape to business ideas to building business models, drawing up business plans, and actually launching a business. Services include consultation by an expert assigned to each user, various seminars, and advice on obtaining loans.

