

SHIBUYA



Satellite Center

Tokyo One-Stop Business Establishment Center

● Just a 4-minute walk from Shibuya station!

The Tokyo One-Stop Business Establishment Center (TOSBEC) provides centralized services for procedures needed to establish a company in Tokyo. It is operated jointly by the national government and the Tokyo Metropolitan Government. You can consult with staff knowledgeable in administrative procedures free of charge



● Free consultation for starting a business!

At the TOSBEC Shibuya Satellite Center, you can consult over videophone with experts stationed at TOSBEC in Akasaka, and also submit application documents. The documents will be delivered to TOSBEC in Akasaka for official acceptance. A small and medium enterprise management consultant is always present at the satellite center to provide free advice concerning the opening of a business, such as financing and management plans.

*Documents submitted at 4 p.m. or later will be officially accepted on the following business day.

Services offered

Consultation over videophone on administrative procedures related to starting up a business and document submission support

Business consultation with a small and medium enterprise management consultant

Equipped with computers for electronic applications, with on-site support for online applications

Interpreting support for non-Japanese speakers

Consultations and document submissions possible at the Center

- Certification of Articles of Incorporation
- Company Registration
- Tax (National Tax / Metropolitan Tax)
- Immigration
- Employment Insurance
- Labor Insurance
- Health Insurance/Pension Insurance

*Only consultations for Certification of Articles of Incorporation and Immigration

Address

1F Shibuya Dogenzaka Tokyu Bldg., 1-10-8 Dogenzaka, Shibuya-ku Tokyo (Plug and Play Shibuya powered by Tokyu Land Corporation)

Access

Just a 4-minute walk from Shibuya station.

Consultation hours

Weekdays 9:30 a.m. to 5:30 p.m. (closed 12 pm -1pm)
Closed : National holidays and Year-end & New year's holidays (December 29 -January 3)

For consultation appointment

- ① Call to registration desk : 03-5489-4630
- ② Send a reservation form from WEB

WEB

<http://www.seisakukikaku.metro.tokyo.jp/onestop/english/shibuya/index.html>



Shibuya Satellite Center mini Seminar
Register Now!
<http://www.tosbec.com/english/>

